

AEC
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C/IMSS

5 June 1984

MEMORANDUM FOR THE RECORD

SUBJECT: Office of Logistics' Second Quarterly Review

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1. Mr. King, D/OL, opened this informative review session by introducing [] who has been on rotational assignment to NSA. [] described the professionalism program in OL. [] is chairman of a group to develop recommendations for establishment of a white collar professionalism program in OL (blue collar program will come later). The program (not yet put before the Career Board) will provide some cross-fertilization through 2-year rotations (primarily within OL) and will help OL develop managers. The rotations will be two years in duration and will be to three or four OL offices for about six months each. Candidates will be determined by self-nomination or by Career Board nomination. Selection will be limited to those persons in Category I or in the top 25% of Category II with proven track records, participation in professional societies, and language capability important considerations. The program will have a maximum of 12 participants with a maximum of 4-6 entering the program each year.

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2. Next, [] briefed on resolving issues related to the Agency taking over Headquarters M and O in FY 85. Contract award is expected on 6 July with 1 October to 31 December being the phase-in period for the next M and O contractor. If Allied, which has the interim contract, is not selected for the FY 85 contract, Allied has agreed to make cleared Allied personnel available to the winning contractor. A revised draft CIA/GSA implementation agreement is being prepared. On a separate issue, the DDA suggested that we should pay NPIC's SLUC bill.

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3. Strengthening and expanding personnel management support in OL was then addressed by [] C/P&TS/OL. [] mentioned the software used to support OL personnel management. This includes the annuity program, PRIM, and software to schedule training for P&TS employees. The data base management systems, INFO, GIMS, RAMIS, and NOMAD are used for personnel-related applications. Several reports, such as data on annuitants and data for career boards, are generated. The DDA asked if OL had a skills bank, and Mr. King responded that OL had no automated skills bank.

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4. [] briefed on the completion of the six-floor addition. This is the last time this objective will be reported--work is expected to be completed on 20 May 84. The floor of the computer room has been carpeted and OL has begun putting in the coaxial cable. By 1 May, invitation for a [] ribbon-cutting ceremony will be sent out. The cost of the building is [] (no overruns so far) which includes [] for furniture.

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5. Implementation of the DDA's Quality of Life Program was addressed by []. First, the HQ gymnasium is being upgraded. This includes new track, new floor covering, Nautilus equipment, and more lockers. Second, OMS is getting new carpeting and new furniture. Third, decor in HQ cafeteria is being upgraded. Construction will start in July-August 1984. Fourth, ground floor, HQ building, is getting better. Wooden bumpers are working and new floor tile is being installed. Fifth, the tunnel is being repaired. Sixth, the interior appearance of HQ building is being selectively upgraded. This includes new carpet in the elevators, some new wallpaper, and new, highly efficient light fixtures for some of the corridors. A discussion then ensued regarding the language lab space on the South Cafeteria landing.

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6. [] provided an update on the new building and the road into the compound from Route 123.

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7. Mr. King then closed the OL quarterly review session.

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DDA/MS [] (5Jun84)

Orig - File

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